GUIDELINES FOR COMPLETING IMMUNIZATION RECORD

Welcome to Gardner-Webb University. The student immunization record must be completed and returned before you arrive on campus.

**Deadlines:**
- **August 1** for Fall enrollment
- **December 15** for Spring enrollment

The immunization form must be completed and signed by a health care provider. Immunization dates must include **Month, Day, and Year** of administration. **Important** – The immunization requirements must be met; or according to NC law, you will be suspended from Gardner-Webb University on the 30th day of class. This will inactivate your ID card and prevent you from accessing your dorm room, purchasing food in the Cafeteria, or making any other transactions with your Gardner-Webb ID card.

Acceptable records of your immunizations may be obtained from any of the following: High school records, physician, health department, military record, or previously attended college. These records may not fulfill all the requirements noted below. Records must include a physician’s signature, health department stamp, or high school record attachment. It is your responsibility to assure compliance with required immunizations.

**Immunizations that are REQUIRED pursuant to NC state law and institutional policy:**

- **Students 17 years of age or younger**
  - 3 DTP (Diphtheria, Tetanus, Pertussis) or Td (Tetanus, Diphtheria) doses; one Td booster must have been with in the past 10 years.
  - 3 Polio (oral) doses
  - 2 Measles (Rubeola), 1 Mumps, 1 Rubella (2 MMR doses meet this requirement)

- **Students born in 1957 or later and 18 years of age or older**
  - 3 DTP (Diphtheria, Tetanus, Pertussis) or Td (Tetanus, Diphtheria) doses; one Td booster must have been with in the past 10 years.
  - 2 Measles (Rubeola), 1 Mumps, 1 Rubella (2 MMR doses meet this requirement)

- **Students born before 1957**
  - 3 DTP (Diphtheria, Tetanus, Pertussis) or Td (Tetanus, Diphtheria) doses; one Td booster must have been with in the past 10 years.
  - 1 Rubella (MMR meets this requirement) (not required if student is 50 years of age or older).

**Note**

History of Measles (Rubeola) is acceptable if physician verifies that student had the disease prior to January 1, 1994. Blood titer tests are acceptable for Measles, Mumps, Rubella and Hepatitis B. Laboratory test results must be attached. Students who enter college after 7/1/94 must have two doses Measles (Rubeola) vaccine after their first birthday (2 MMR meet this requirement).

**QUESTIONS?**
Contact Edwin White  
(704) 406-2413  
e.white9@gardner-webb.edu
GARDNER-WEBB UNIVERSITY
IMMUNIZATION FORM

IMMUNIZATION RECORD (PLEASE TYPE OR PRINT IN BLACK INK.)

To be completed and signed by physician or clinic. A copy of your COMPLETE immunization record from a physician or clinic may be attached to this form. (See other side for acceptable forms of documentation. Please note that you are required to have a series of three (3) DTP doses with a Tdap booster within the last 10 years. Also note that you may require a second Measles (Rubeola). These are usually not current on your high school immunization records.)

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<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Name</th>
<th>Date of Birth (mo/day/yr)</th>
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**Required Immunizations**

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<tr>
<td>DTP or TD #1</td>
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<td>Tdap Booster</td>
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<td>Hepatitis B</td>
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**You may attach other shot records OR official high school shot records, if available. If a physician administers your immunizations, please make sure to have the physician sign and date.**

Physician’s Signature or Health Care Provider Clinic Stamp Date

Print Name of Physician/Physician Assistant/Nurse Practitioner Area Code/Phone Number

If you are interested in submitting the form electronically, please contact Edwin White at ewhite9@gardner-webb.edu.

Please return completed form to: Registrar - Immunization Records
Gardner-Webb University | P.O. Box 7323 | Boiling Springs, NC 28017 | Fax (704) 406-4261