GRADUATE ASSISTANTSHIPS

Gardner-Webb University has a limited number of on-campus assistantships available for which you may apply. Each assistantship provides tuition remission for up to 18 graduate hours per year as well as a grant for $5500, **for a full-year contract (fall, spring, and summer terms)**. The annual graduate student parking permit is also issued without charge to graduate assistants.

The duties of a graduate assistant are as follows:

1. Work twenty hours per week for forty weeks performing duties as assigned.
2. Follow the academic schedule in service related to assistantships (unless a different but equivalent schedule is arranged by the supervisor at the time of hiring).
3. Do not accept additional work responsibilities assigned by any other department of the university.
4. Fill out an evaluation form yearly.

Graduate assistants are expected to be committed to the Christian principles and values on which the university is based.

**In order to be eligible for this award, you must be a provisionally or fully admitted graduate student (“applicant status” is not sufficient) carrying a full academic load (at least one course each semester, including summer terms). The departments select the recipients of these assistantships.**

Outside employment must not interfere with performance of duties of the graduate assistantship and may be a factor in hiring decisions.

If you are interested in being considered for an assistantship, please fill out the accompanying form and send it to

Associate Provost for Schools  
PO Box 997  
Gardner-Webb University  
Boiling Springs, NC 28017  
Or  
FAX (704) 406-3147

It will then be forwarded to the appropriate department for action, when a position is available.

(Further inquiries may be directed to Dr. Franki Burch, fburch@gardner-webb.edu, (704-406-3522.)
DATE ________________________________________________
(Note: Application is active for one year. Please reapply if not employed and still interested after 12 months. Also please notify the Associate Provost for Schools if at any time prior to employment you wish to remove your application from consideration.)

NAME________________________________________________ STUDENT ID #____________________

ADDRESS________________________________________________
______________________________________________________________________________

PHONE (HOME) _______________________ (CELL) ___________________
(WORK) ____________________ EMAIL ADDRESS________________________

SEMESTER YOU PLAN TO ENROLL IN GRADUATE PROGRAM ____________________________

GRADUATE PROGRAM AREA ________________________________________________________

ASSISTANTSHIP(S) FOR WHICH YOU WOULD LIKE TO BE CONSIDERED:

_____ Academic Advising
_____ Athletic Compliance
_____ Athletic Training (2)
_____ Athletics Marketing and Promotions
_____ Broyhill Adventure Course
_____ Business Division (Campus Shop)
_____ Business Division (Controller & Payroll)
_____ Church Relations (CSO/Ministerial Board)
_____ Field-Based Experiences (Teacher Education)
_____ Football (2)
_____ GEM Program
_____ Global Missions Resource Center
_____ Golf
_____ Graduate Admissions
_____ Graduate School of Business (2)
_____ Learning Assistance Program
_____ Noel Program
_____ Online Programs
_____ Operations Support
_____ Physical Education, Wellness, & Sport Studies
_____ School of Divinity-Academics
_____ School of Education
_____ School of Nursing
_____ School of Psychology and Counseling
_____ Soccer (Men’s)
_____ Soccer (Women’s)
_____ Softball
_____ Sports Information
_____ Strength and Conditioning
_____ Swimming
_____ Technology Services (Computer Labs)
_____ Tennis
_____ Wrestling
_____ Writing Center

Please attach the following:  (1) Resume  (2) Copy of letter of acceptance to your graduate program (If not yet received, submit as soon as you receive it. Note: You cannot be hired as a graduate assistant unless you have been accepted to and are enrolled in a Gardner-Webb graduate program. “Applicant status” is insufficient.)
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<thead>
<tr>
<th>FOR OFFICE USE ONLY</th>
<th>DATE/POSITION HIRED</th>
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<tbody>
<tr>
<td>Date of Acceptance to Graduate Program</td>
<td>Date of Enrollment in Graduate Program</td>
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<td>Application Sent to Department—Date/Supervisor’s Name:</td>
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4/27/2010