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Who is my Success Coach/Advisor?

- Select the *WebbConnect* tab from the Gardner-Webb University homepage
  - On a computer *WebbConnect* is located top left of screen
  - On a mobile device *WebbConnect* is located under the red menu icon top right of screen
- Enter username and password
  - Select “Click here to get username & password” on the *WebbConnect* login screen to retrieve your login information
- Select “Advising” (left of screen)
- Select “Show My Advisor”
Success Coach/Advisor’s Role

How does your Success Coach/Advisor assist you as a student?

- Assists you in acquiring the skills necessary to be productive members of the University community
- Assists you in the selection of academic programs suited to your individual abilities, interests, and career goals
- Provides you with information and advice concerning academic programs, policies and procedures, and campus resources
- Assists you in planning and scheduling courses
- Prepares and distributes materials to you regarding registration procedures and graduation requirements
Student’s Role

What is your role as a student?

- Check your Gardner-Webb e-mail frequently
- Be aware of the Gardner-Webb University attendance policy
- Contact your Success Coach/Advisor during the registration period
- Know the courses you need each semester with the use of your degree evaluation, rotation, and checklist provided by your Success Coach/Advisor
- Regularly check your Financial Aid and Business Office account
- *It is ultimately your responsibility to monitor your degree evaluation and know the requirements for your graduation plan.*
Academic Information

After communication with your Success Coach/Advisor regarding your initial registration, you will receive information via email that will include the following:

- Program Checklist
- Completion Plan
- Textbook Ordering Instructions
- Semester Calendar
- Student ID Card Information
- Online Course Information
- Degree Evaluation Instructions
Classroom Etiquette

We know that as a GOAL-DCP student you may have many responsibilities: family, job, home, classes, etc. However, there are a few things that we request of you while you are in the classroom:

- Turn off your cell phone along with other electronic devices not associated with classwork
- Students only (no non-class members)
- Observe campus rules and policies listed in the GOAL-DCP student handbook
- Additional requests made by your professors
WebbConnect

- **WebbConnect** is a full-service, secure site that allows you to access academic, financial and personal information.
- Select the **WebbConnect** tab from the Gardner-Webb University homepage
  - On a computer **WebbConnect** is located top left of screen
  - On a mobile device **WebbConnect** is located under the red menu icon top right of screen
- Enter username and password
  - Select “Click here to get username & password” on the **WebbConnect** login screen to retrieve your login information
Use WebbConnect to

- access online and web-enhanced courses,
- access your Gardner-Webb University email and campus announcements,
- view your final grades,
- view your unofficial transcript,
- display/print your class schedule,
- check your registration status,
- view/update your personal information,
- view your financial aid/billing information, and
- display/print your degree evaluation.
Online Learning

You must complete the EVA (Enrollment Verification Activity) for each online course for which you are registered. You will be withdrawn from your online course(s) if this form is not completed (even if you have submitted assignments/tests). This form confirms that you understand that you have registered for the course(s).

Please be aware there is an additional fee for hybrid and online courses.
Advising Dates

You will receive an e-mail containing links to the advising dates, semester schedule(s), and registration procedures prior to registration periods.

- Registration for Summer & Fall Semesters: MARCH
- Registration for Spring Semesters: OCTOBER
Financial Planning

For more information regarding financial planning please visit the Financial Planning [webpage](#) or call 704-406-4243.
Student Support Services

Gardner-Webb University offers you a wide variety of support services.

- Career Development
- Counseling Center
- Library Services
- LEAP-Learning Enrichment and Assistance Program
- Tutoring Services
- Research Tools
- Writing Center
- Campus Bookstore
Career Development

- Career Fairs
- Online Jobs Bulletin
- Internship Information
- Career Assessment Tools
- Career Prep Workshops
- Resume Development
- On-Campus Mock Interviews
Career Development

For more information regarding career development visit the Career Development webpage.

To schedule an appointment:
◦ Erin Cook, Asst. Director, ecook2@gardner-webb.edu or 704-406-2170

Location: Gardner-Webb University, Tucker Student Center
Monday – Friday, 8am – 5pm
Counseling Services

The Gardner-Webb University Counseling Center provides you with academic, emotional, social, and vocational support, as well as mental health consultation. For more information visit the Counseling Services webpage.

Services offered:
• Individual Counseling
• Couples Counseling
• Group Counseling
• Crisis Counseling
• Referral Services
• Online Screening

To schedule an appointment: 704-406-4563

Location: Gardner-Webb University, Tucker Student Center, Monday – Friday, 8am – 5pm
Library Services

For more information visit the Gardner-Webb University Library webpage.

Services offered:
- Online electronic database assistance
- Access the full text of journal articles through online databases
- Book(s) mailed to home or office
- Photocopies of journal articles
- Interlibrary Loan
- Access assistance with research projects
- Ask a reference librarian by calling 1-800-253-8330 or online.
Online Tutoring

In order to enhance your academic experience, Gardner-Webb University has partnered with Smarthinking to provide a convenient way to access the tutoring you need to achieve success. You have access to a total of four (4) free hours of Smarthinking online tutoring per semester.

You can utilize scheduled tutoring, drop in tutoring or ask an offline question.
Follow these steps to get started!

You have two options to access Smarthinking:

**WebbConnect**
1) Log in to *WebbConnect*
2) Click on the Academic Support Folder (under the QuickLaunch)
3) Click on the Smarthinking Online Tutoring link
4) This will take you directly to your Smarthinking account

**Blackboard**
1) Log in to Blackboard (or once you are in Blackboard)
2) Click on any of your current semester course links listed under the MyCourses section
3) Next, locate and click on the Student Support Services folder-located on the navigation menu on the left
4) Click on the Smarthinking Login: Click Here link
5) This will take you directly to your Smarthinking account
**Face-to-Face Tutoring**

- The Learning Enrichment & Assistance Program (LEAP) is a support service available at Gardner-Webb main campus intended to facilitate personal development and academic success within the student body.

- Location: Gardner-Webb University, Tucker Student Center on the 3rd floor next to the Student Success Center.

- Peer Tutors are available for hour-long appointments that can be reserved through *WebbConnect*. 
Face-to-Face Tutoring

To make an appointment through WebbConnect:

1. Log into WebbConnect
2. Click on Academic Support
3. Click on Peer Tutoring Appointment Scheduler
4. Choose a class from the drop-down menu
5. Select a date for your tutoring session
6. Select an available time
7. Click submit
Face-to-Face Tutoring

For more information visit the Learning Enrichment and Assistance Program’s webpage.

Phone: 704-406-4390 or 704-406-4562

E-mail: leap@gardner--webb.edu
Research Tools

In addition to research assistance provided by the Gardner-Webb University Library, Read & Write Gold is a program that assists and offers students services in reading, writing, studying and research tools that you need at school, home or work.

To access Read & Write Gold software:
1. Log into WebbConnect
2. Select Academic Support
3. Select “Download Read & Write Gold”
The Writing Center

- Gardner-Webb’s Writing Center is dedicated to helping all Gardner-Webb University students with writing skills and the writing process. The Writing Center is designed to enhance a student’s own critical thinking, revision, and editing skills.

- The Writing Center provides several types of consultations including face-to-face, phone, email correspondence, or online chat.
The Writing Center

For more information visit the Writing Center’s webpage.

- Phone: 704-406-4393
- Email: writingcenter@gardner-webb.edu
- Location: Gardner-Webb University Main Campus, Tucker Student Center; Room 237
- Online Services available
To make an appointment through *WebbConnect*:

1. Log into *WebbConnect*
2. Click on Academic Support
3. Click on Writing Center Appointment Scheduler
4. Choose a class from the drop-down menu
5. Select a date for your tutoring session
6. Select an available time
7. Click submit
Campus Shop

For more information visit the Campus Shop webpage.

- Ordering Textbooks . . .
  - Select “textbooks” on left side of Campus Bookstore webpage.
  - Then, select “textbook rental” or “order online” to purchase books
- FAQs
- Phone: 704-406-4273
- Location: Gardner-Webb University Main Campus, Tucker Student Center
- Extended hours provided on webpage.
GOAL-DCP Program Locations

- Gardner-Webb University, Boiling Springs
- Gardner-Webb University, Charlotte
- Gardner-Webb University, Statesville
- Catawba Valley Community College, Hickory
- Forsyth Technical Community College, Winston-Salem
- Gaston College, Dallas
- Surry Community College, Dobson
- Wilkes Community College, Wilkesboro
GOAL-DCP Student Campus Day

Each fall semester, you are invited to Gardner-Webb’s main campus for Degree Completion Student Campus Day.

- Complete the registration form for you and your guests when you receive your invitation e-mail for free tailgating, door prizes and free admission to the football game (e-mail is usually sent in October)
- Will be scheduled for a home football game during the fall semester
- Interact with other GOAL-DCP students
- Meet professors and university administrators
- Receive giveaways and enter drawing for door prizes
- Fun for the kids and live music
- Share your campus with family and friends
Gardner-Webb University is affiliated with the Gamma Beta Upsilon Chapter of Alpha Sigma Lambda National Honor Society.

Membership in Alpha Sigma Lambda is the highest honor that is bestowed upon GOAL-DCP students at Gardner-Webb University.
To be eligible for Alpha Sigma Lambda, you must:

- Be an adult engaged in balancing the multiple responsibilities of home, career, community, and education.
- Have a minimum 3.5 GPA at Gardner-Webb as well as a 3.5 GPA overall including all colleges previously attended.
- Place in the top 10% of your class, having earned a total of 88 semester hours credit.
- Have earned 24 semester hours credit from Gardner-Webb University.
- Have earned at least 12 of the total semester hours credit in the Liberal Arts/Sciences.
- Be enrolled for at least 12 hours in the semester of induction and have excellent citizenship and character.
Inclement Weather

- Information on center closings due to snow, ice, flooding, hurricanes, and etcetera is typically available by 3:00 pm on the day of closing.

- Check Gardner-Webb University’s homepage for updates prior to traveling to a site when weather is questionable.

- Visit the SENDWORDNOW webpage to receive text/email for inclement weather related announcements.
Q & A

Q: How do I change my schedule before classes begin?
A: You must contact your Success Coach/Enrollment Officer or use your PIN number.

Q: After the drop/add period, whose responsibility is it to withdraw me from a class?
A: It is your responsibility to withdraw from the course.

- Visit Gardner-Webb homepage
- Click on Academic Program & Resources
- Click on Registration & Records
- Click Withdrawal
- Fill out the Degree Completion Program form and submit
Q & A

Q: Who can assist me with a concern I may have with one of my classes?
A: If you are unable to resolve the concern with your instructor first, you may contact the GOAL-DCP Dean, Dr. Elizabeth Pack at epack@gardner-webb.edu.

Q: I’m graduating. What do I need to do to ensure that everything is taken care of?
A: It is very important to register as soon as possible for the final semester. After registering for your final semester and to avoid unnecessary penalties or late fees, complete your graduation application online through “Academic Information” in WebbConnect.
Reminders

- Continuing students receive registration and schedule information via *WebbConnect* e-mail.

- *WebbConnect* e-mail is the primary form of communication that Gardner-Webb staff and faculty will use to contact you.

- Check your *WebbConnect* e-mail REGULARLY!

- Students are required to conduct e-mail communication via their Gardner-Webb e-mail address.
Contact Information

GOAL-DCP Enrollment
- Sandy Bailes, Enrollment Development Team Leader
  704-406-4624
- Chris Newcomb, Enrollment Development Officer
  704-406-4624
- Kristina Moore, Enrollment Development Officer
  704-406-2567
- Jessica Jones, Enrollment Development Officer
  704-406-2377
- Jessica Cevallos, Enrollment Development Officer
  704-406-2461

GOAL-DCP Success Coaches
- Kaye Schenk, Success Coach Team Leader
  704-406-3962
- Freida Phillips, Success Coach
  704-406-3270
- Debra Bridges, Success Coach
  704-406-3924
Contact Information

Additional Contacts

- Student Accounts/Business Office
  704-406-4287

- Registrar’s Office
  704-406-4260

- Financial Planning
  704-406-4243

- Campus Shop
  704-406-3939