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Catalog Update Document

The Catalog Update Document contains critical updates made to the Academic Catalog during the course of the academic year.

Catalog Requirements

The Academic Catalog is provided to students as a description of the policies, academic programs, degree requirements, and course offerings for the 2020-21 year. ~~but does not constitute a binding contract between the University and the student.~~ Gardner-Webb University's publications, including, but not limited to, its policies, procedures, website, guidelines, communications, and social media posts, do not constitute a contract between the University and any person or entity. The University reserves the right to modify all such publications and/or modify its operating practices without prior notice.

~~The University strives to present policies and program descriptions as accurately as possible at the time of publication. The University reserves the right, however, to revise information, policies, or requirements in part or in whole without notice or obligation.~~

Changes Due to Health and Safety Concerns. Safety of the University Community is of utmost concern. Over the course of the academic year, University officials will continue to monitor guidance from governmental and health officials concerning the potential dangers of face to face instruction and the presence of students on campus. In its discretion, and in consultation with public health authorities and/or consistent with governmental guidance, Gardner-Webb University reserves the right, without prior notice, to provide online instruction rather than traditional face to face classes, alter the delivery and location of instruction, change class schedules, locations, and class offerings, and close or alter the availability of campus facilities, including, but not limited to, campus housing, recreational and dining facilities, and to make changes to any other program or activity. Reimbursements for tuition, fees, housing, dining, and all expenses or damages incurred as a result of these changes, if any, will be at the discretion of the University.

Notice of Nondiscrimination

Various federal regulations, including the regulations implementing Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, require that each recipient of federal financial assistance, such as Gardner-Webb University, publish this Notice of Nondiscrimination. Gardner-Webb University does not discriminate on the basis of race, color, national origin, sex, disability, or age in employment for any of its programs and activities. The person designated to oversee policies, procedures and complaints related to possible discrimination on the basis of sex (including sexual harassment and sexual misconduct) is the Title IX Coordinator. The Title IX Coordinator for Gardner-Webb University is:

Dr. Cary Poole
Tucker Student Center, 704-406-2155
cpoole3@gardner-webb.edu

Steve Gambill
Interim Title IX Compliance Officer and ADA Coordinator
704-406-2639
Email: sgambill@gardner-webb.edu
Mailing address:

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Steve Gambill c/o
Dover Chapel, 106

Web: [www. https://gardner-webb.edu/offices-and-departments/departments/title-ix-compliance/index](https://gardner-webb.edu/offices-and-departments/departments/title-ix-compliance/index)

In addition to the Title IX Coordinator listed above, various members of the Gardner-Webb University community are trained to refer sexual harassment and sexual assault complaints to the appropriate authorities. These individuals are listed below.

Complaints related to faculty or academic personnel

Dr. Carmen Butler, Dean of Student Success
Tucker Student Center, 704-406-3980
cbutler@gardner-webb.edu

Complaints related to athletics

Ms. Pam Scruggs, Associate Athletics Director and Senior Women's Administrator
Lutz-Yelton Convocation Center, 704-406-4341
pscruggs@gardner-webb.edu

Complaints related to non-faculty employees

Ms. Frances Sizemore, Associate Director of Human Resources
Webb Hall, 704-406-3502
fsizemore@gardner-webb.edu

Complaints related to traditional undergraduate students and admissions personnel or procedures

~~Dr. Sarah Currie~~, Brian Arnold, Interim Vice President of Student Development and Dean of Students
Tucker Student Center, 704-406- 4374
barnold@gardner-webb.edu

Complaints related to admissions personnel or procedures

~~Mr. Alex Carroll, Enrollment Development Officer~~
~~Dover Campus Center, 704-406-2660~~
~~acarroll6@gardner-webb.edu~~

Complaints related to degree completion and graduate students

Dr. Elizabeth Pack, Dean of Adult and Distance Education
Washburn Hall, 704-406-2173

epack@gardner-webb.edu

Complaints related to graduate studies

Dr. Sydney Brown Dean of Graduate Studies
Graduate House, 704-406-3019
skbrown@gardner-webb.edu

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The person designated to oversee policies, procedures and complaints related to possible discrimination on the basis of disability (including compliance with the Americans with Disabilities Act and section 504 of the Vocational Rehabilitation Act of 1973) is:

Dr. Cary Poole
Tucker Student Center, 704-406-2155
cpoole3@gardner-webb.edu

Steve Gambill
Interim Title IX Compliance Officer and ADA Coordinator
704-406-2639
Email: sgambill@gardner-webb.edu
Mailing address:
Steve Gambill
Dover Chapel, 106

For further information on this required notice of nondiscrimination, you may visit <http://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm> for the address and phone number of the Department of Education Office of Civil Rights office that serves your area or call 1-800-421-3481.

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[The text below replaces the School of Divinity's section on Adding, Dropping, and Withdrawing from Courses found [here](#).]

The student's schedule may be adjusted by adding and dropping courses with the approval of the academic advisor during the schedule modification period. The dates for schedule modification are found in the University Academic Calendar. Courses that are officially dropped by a student do not appear on a student's transcript. If a student does not officially drop a class but never attends the class, a grade of "@W" will appear on the student's transcript.

After the schedule modification period, any official withdrawal from a class must be done by the student through Registrar Services. When a student officially withdraws from a course, a grade of "W" (withdrew) is recorded during the first 40% of the term. After this period, a "WP" (withdrew passing) or "WF" (withdrew failing) is assigned by the instructor based upon an assessment of the student's work to date in the course. No hours attempted are recorded for "W" and "WP" grades. Again, these dates are found in the university Academic Calendar.

The last day for withdrawing from an individual course will be listed in the Academic Calendar each semester.

Before withdrawing from a class or classes, students should refer to the "[Charge Reduction Policy for Class Withdrawal](#)" in the "Expenses" section of this catalog in order to understand the financial implication on their account.

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[The table below replaces the MDiv/MBA dual degree's section on MBA Requirements found [here](#) in order to reflect the removal of the six hours of electives previously required.]

MBA REQUIREMENTS (30 HOURS)

ACCT 600	Managerial Accounting	3
BADM 610	Managerial Economics	3
BADM 620	Managerial Finance	3
BADM 625	Marketing Management	3
BADM 630	Organizational Behavior	3
BADM 633	Entrepreneurial Management	3
BADM 635	Production Research and Operations Management	3
BADM 640	Business Law and Ethics	3
INTL 650	International Business	3
BADM 690	Strategic Management (MBA Capstone Course)	3

9/14/20

[The text below replaces the EDCI admissions requirements (found [here](#)) in order to reflect the removal of the Internship Supervision Form as an admissions requirement.]

Admission Requirements

Program-specific admission requirements for acceptance into the Doctor of Education in Curriculum and Instruction are the following.

1. Minimum cumulative GPA of 3.0 on a 4.0 scale for all post-baccalaureate work completed;
2. Minimum of three years of successful teacher leadership experience;
3. Current teaching license or a letter indicating appropriate experience;
4. Three professional recommendations from persons, at least one of whom must be an administrator or at the central-office level, who know the applicant's work as an educator or graduate student;
5. Satisfactory scores on the GRE or MAT, current within the previous five years, OR the completion of a master's degree program from the School of Education at Gardner-Webb University, OR completion of an Add-On Licensure program at the master's level from the School of Education at Gardner-Webb University;

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6. Personal essay explaining the applicant's purpose in wanting to earn a doctoral degree in Curriculum and Instruction; and
7. Cohort Form.

The text below replaces the EDLS admissions requirements (found [here](#)) in order to reflect the removal of the Internship Supervision Form as an admissions requirement.]

Admission Requirements

Program-specific admission requirements for full acceptance into the Doctor of Education in Educational Leadership are the following:

1. Minimum cumulative GPA of 3.0 on a 4.0 scale for all post-baccalaureate work completed;
 2. Minimum of three years of successful administrative/teacher leadership experience, administration preferred;
 3. Current entry-level license in school administration;
 4. Three professional recommendations from persons, at least one of whom must be an administrator or at the central-office or school board level, who know the applicant's work as an educator or graduate student;
 5. Satisfactory scores on the GRE or MAT, current within the previous five years, OR the completion of a master's degree program from the School of Education at Gardner-Webb University, OR completion of an Add-On Licensure program at the master's level from the School of Education at Gardner-Webb University;
 6. Personal essay explaining the applicant's purpose in wanting to earn a doctoral degree in Educational Leadership; and
 7. Cohort Form.
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Degree Completion Program

The Programs below are discontinued.

~~**Godbold School of Business**~~

~~**Broyhill Undergraduate School of Management**~~

~~**Entrepreneurship, Bachelor of Science**~~

COMMON PROFESSIONAL COMPONENT	36
ENTREPRENEURSHIP HOURS	21
ADDITIONAL PROGRAM HOURS	<u>3-6</u>
TOTAL PROGRAM HOURS	60-63
PRESCRIBED COURSES ATTAINABLE IN GEN ED: MTH 105	

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Hours may vary depending on transfer credit awarded.

The Bachelor of Science Degree in Entrepreneurship, offered through Gardner Webb's Broyhill Undergraduate School of Management, provides a comprehensive study of Entrepreneurship by encouraging and equipping students to bring ethics, faith, service, and leadership into the business community. With a four-year degree in Entrepreneurship, this course of study will help to prepare graduates to make significant contributions for God and humanity in a rapidly changing global business environment where job creation and economic development are current and critical needs.

Student Learning Outcomes

To accomplish the mission of the Godbold School of Business in individual courses within the Online Undergraduate Degree Completion Program, students completing a course in entrepreneurship will be able to:

1. Adapt themselves in entry level professional career positions in business, government, and other areas of human endeavor where organizational, managerial, and analytical skills in entrepreneurship are vital for success.
2. Learn new managerial skills in entrepreneurship that require knowledge of computerized technology applications in business.
3. Respond to changes in entrepreneurship in a dynamic, global marketplace and demonstrate high Christian ethical standards in their place of work.

Wealth Management, Bachelor of Science, Gardner Webb Online

COMMON PROFESSIONAL COMPONENT	36
WEALTH MANAGEMENT HOURS	24
ADDITIONAL HOURS REQUIRED	<u>3-6</u>
TOTAL PROGRAM HOURS	63-66
PRESCRIBED COURSES ATTAINABLE IN GEN ED:	MTH 105

Hours may vary depending on transfer credit awarded.

The Bachelor of Science Degree in Wealth Management, offered through Gardner Webb's Broyhill Undergraduate School of Management, provides a fully accredited baccalaureate degree for those wishing to pursue a career in Wealth Management.

Student Learning Outcomes

To accomplish the mission of the Godbold School of Business in individual courses within the Online Undergraduate Degree Completion Program, students completing a course in Wealth Management will be able to:

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- ~~1. Adapt themselves in entry level professional career positions in business, government, and other areas of human endeavor where organizational, managerial, and analytical skills in wealth management are vital for success.~~
 - ~~2. Learn new managerial skills in wealth management that require knowledge of computerized technology application in wealth management.~~
 - ~~3. Respond to changes in wealth management in a dynamic, global marketplace and demonstrate high Christian ethical standards in their place of work.~~
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11/9/20

School of Education section changes:

<http://gardner-webb.smartcatalogiq.com/2020-2021/Academic-Catalog/Traditional-Undergraduate-Programs/School-of-Education>

Dean: Dr. Prince H. Bull

Director of Clinical Experiences: Dr. Prince H. Bull

Director of Traditional Undergraduate Elementary Education: Dr. Prince H. Bull

School of Education Assessment Coordinator: Dr. Mitch Porter

Chair of Professional Education Committee: Dr. Lane Wesson

Licensure Specialist: Ms. Wendy Turbyfill, Dr. Prince H. Bull

Faculty

Professors: Dr. Prince H. Bull, Dr. Lane Wesson

Assistant Professors: Dr. Diana Betts, Dr. Joey Lord, Dr. Cheresa Simpson, Dr. Kristie Smith

Instructor: Ms. Donna Suttle

Major Fields of Study

The school offers three majors leading the following pathways:

Bachelor of Science degree:

- Elementary Education (K-6)
- Birth-Kindergarten Education (Licensure and Non-licensure tracks)
- Middle Grades Education with Concentrations in Language Arts, Mathematics, Social Studies, and Science (6-9)

Licensure Only

- Elementary Education (K-6)

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Residency Teacher Pathway

- Elementary Education (K-6)
- Physical Education (K-12)

Concentration

Exceptional Children (K-12)

All professional education programs, bachelor's-level and graduate-level licensure programs, at Gardner-Webb University are state-approved by the North Carolina State Board of Education (SBE). The School of Education continues to be nationally accredited in good standing with NCATE, which merged with TEAC to become the Council for the Accreditation of Teacher Preparation (CAEP) through 2026. Gardner-Webb University School of Education hosted a CAEP site accreditation visit in April 2019. Official notification of the results of that review will be released by CAEP during late fall 2019.

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[The following part, in bold and underlined, of the current Pre-Licensure admission requirements for the Hunt School of Nursing has been deleted.]

~~NAI and American Heart Association BLS Health Care Provider Certifications~~

- ~~Required before beginning nursing courses in the pre-licensure programs~~
 - ~~May submit transcript of successful NAI course completion in lieu of obtaining NAI certification/registry listing.~~
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