

**Pathway from Sampson Community College's Associate in Applied Science in Medical Office Administration to Gardner-Webb University's Bachelor of Science in Management**

Sampson Community College	CREDIT HOURS	Gardner-Webb University	CREDIT HOURS
COURSE		COURSE	
ENG 111 Writing and Inquiry	3	ENG 101 English Composition I	3
ENG 112 or 114 Professional Research and Reporting	3	ENG 102 English Composition II and Communication Requirement Met	3
MAT 152 Statistical Methods I	4	MTH 105 Fundamentals of Statistics and Probability	4
ART 111 Art Appreciation or MUS 110 Music Appreciation	3	Humanities / Fine Art Requirement Met	3
HIS 132 American History II or POLS 120 American Government	3	HIS 319 US 20 <sup>th</sup> Century History or PSC 302 American Government	3
OST 136 Word Processing	3	Elective	3
OST 137 Office Applications I	3	Elective	3
OST 141 Medical Office Terms I	3	Elective	3
OST 142 Medical Office Terms II	3	Elective	3
OST 148 Medical Insurance and Billing	3		
OST 149 Medical Legal Issues	3	Elective	3
OST 164 Office Editing	3	Elective	3
OST 184 Records Management	3		
OST 243 Medical Office Simulation	3		
OST 247 Procedure Coding	3		
OST 248 Diagnostic Coding	3		
OST 288 Med. Office Adm Capstone	3		
*Recommended Elective ACC 121 Principle of Managerial Accounting	4	ACC 214 Principle of Accounting II	4
*Recommended Elective ACC 120 Principles of Financial Accounting	4	ACC 213 Principles of Accounting I	4
*Recommended Elective BUS 260 Business Communications	3	BAD 325 Business Communications	3
*Recommended Elective BUS 137 Principles of Management	3	MGT 316 Principles of Management	3
*Recommended Elective CIS 110 Introduction to Computers	3	CIS 379 Introduction to Computer Concepts	3
ACC 122 College Transfer Success	1	Elective	1
<b>Sampson Credit Hours</b>	<b>65-67</b>	<b>Allowable Transfer Hours</b>	<b>58</b>
<b>Required General Education Courses at Gardner-Webb University</b>			
LIB 301 Information Literacy			1
ART 307 Art Survey or MUS 320 Survey of Music		(See Transfer Credit Above)	0
ENG 101 Composition I		(See Transfer Credit Above)	0
ENG 102 Composition II		(See Transfer Credit Above)	0
ENG 232 American Literature II			3
HPE 338 Health and Wellness			3
SCI 302(Physical Science) or SCI 303 (Human Biology) or SCI 322 (Environmental Science)			3

SCI 302(Physical Science) or SCI 303 (Human Biology) or SCI 322 (Environmental Science)		3
HIS 319 US 20 <sup>th</sup> Century History	(See Transfer Credit Above)	0
PSC 302 American Government		3
MTH 105 Fundamentals of Statistics and Probability	(See Transfer Credit Above)	0
REL 300 Old Testament Survey		3
REL 301 New Testament Survey		3
<b>Required Courses for Management Major</b>		
ACC 213 Accounting Principles I	(See Transfer Credit Above)	0
ACC 214 Accounting Principles II	(See Transfer Credit Above)	0
BAD 300 Legal Environments of Business		3
BAD 304 Applied Business Statistics		3
BAD 305 Introduction to Management Science		3
BAD 325 Business Communications Applications	(See Transfer Credit Above)	0
BAD 340 Integration of Faith & Business		3
BAD 360 International Business		3
BAD 480 Business Strategy		3
CIS 300 Management Info Systems		3
ECO 203 Principles of Economics I		3
ECO 204 Principles of Economics II		3
FIN 312 Financial Management		3
MGT 316 Principles of Management	(See Transfer Credit Above)	0
MGT 410 Entrepreneurship		3
MGT 416 Production Operations		3
MGT 450 Leadership		3
MKT 300 Principles of Marketing	(See Transfer Credit Above)	0
<b>Choose 3 of the Following</b>		
BAD 340 Integration of Faith in Business		3
MGT 330 Industrial Supervision		3
MGT 400 Human Resource Management		3
MGT 403 Human Behavior In Organization		3
MKT 404 Sales Management		3
	<b>Gardner-Webb Hours</b>	<b>70</b>
	<b>Total Hours</b>	<b>128*</b>

### Academic Guidelines

- 1) A student can receive transfer credit for courses according to this list of equivalencies set forth within the attached Transfer Plan. To receive credit for a course, a student must have earned a "C" 2.0 or better in that course. Other courses taken will be evaluated for transfer on a course by course basis by the Gardner-Webb University Registrar Services.
- 2) Students who do not have transfer credit for ENG 101, will need to register for this course during their first semester.
- 3) Enrollment in LIB 301 is mandatory each semester until the course is successfully completed.
- 4) Grades of "C" (2.0) or higher are required on all major courses.

- 5) A "C minus" or lower will not meet graduation requirements and the course will need to be repeated at GWU.
- 6) A minimum grade point average of 2.00 on a 4.00 scale is required for graduation on all course work attempted at GWU (see institution GPA).
- 7) Completion of a minimum of 60\* credit hours with Gardner-Webb is required to be considered for graduation honors.
- 8) Students transferring from accredited two-year colleges may transfer up to 64 semester hours. Students are required to complete a minimum of 60\* credit hours at senior (4-year) colleges or universities, with at least the final 30\* hours with Gardner-Webb.
- 9) Students must complete at least 120\* total semester hours and meet all curriculum requirements in order to be eligible for graduation.

\*Sampson students beginning GWU fall 2021.