



The instructions and certifications below apply to the student and spouse, if the student is married. Complete this section if the student and spouse will not file and are not required to file a 2024 income tax return with the IRS.

**Check the box that applies:**

- The student and/or spouse was not employed and had no income earned from work in 2024.
- The student and/or spouse was employed in 2024 and have listed below the names of all employers, the amount earned from each employer in 2024, and whether an IRS W-2 form is provided. List every employer even if the employer did not issue an IRS W-2 form. If any employer did not issue a W-2 form please submit a signed statement as to why. Please also submit copies of all issued W-2 forms.
- The student and/or spouse have attempted to obtain the verification of non-filing statement (VONF) from the IRS and were unable to do so.

Employer's Name	2024 Amount Earned	IRS W-2 Provided? (Yes/No)
Suzy's Auto Shop (example)	\$2,000	Yes

Please note that if either the student or spouse did file a tax return with the IRS a copy of the tax transcript and all W-2 forms are required to be submitted.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Spouse's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Student's SSN or ID: \_\_\_\_\_

GWU Financial Planning, PO Box 955, Boiling Springs, NC 28017 or Email:  
[financialplanning@gardner-webb.edu](mailto:financialplanning@gardner-webb.edu)